

ACCOUNT OPENING FORM

PLEASE COMPLETE IN BLOCK CAPITALS AND RETURN ORIGINAL

1. Full trading name/s and/or Company Name of Applicant: _____
Trading Address: _____ Tel No: _____
_____ Fax No: _____
_____ Post Code: _____ Mobile: _____
Email Address: _____ Web: _____
2. Registered Office Address (if different to above): _____ Year of Incorporation: _____
_____ VAT No: _____
_____ Post Code: _____ Company Reg. No: _____
3. If Partnership, Sole Trader or Private Individual, give full names (not initials) and private address(es) of ALL partners:
a) _____
b) _____
c) _____
4. Trade Reference 1 _____
Telephone Number: _____ Fax Number: _____ Email: _____
Trade Reference 2 _____
Telephone Number: _____ Fax Number: _____ Email: _____
5. Please state your maximum credit requirement: £ _____ (subject to approval and credit checks).
6. Director or Partner's Name: _____

7. Accounts Contact Name(s):
Telephone No: _____ Fax No: _____ Email: _____
8. Name(s) of Authorised User of Account:
a) _____ b) _____
c) _____ d) _____
e) _____ f) _____

As an authorised officer of the business I agree that all transactions with Signature Van Hire Ltd. will be in accordance with their terms and conditions.

Signed:	<input type="text"/>	Date:	<input type="text"/>
Name (please print):	<input type="text"/>	Position:	<input type="text"/>

TERMS AND CONDITIONS

Insurance:

The inclusive Fully Comprehensive insurance covers, 'Insured Driver', of minimum age of 21 years dependant on vehicle category and young driver charge may be applicable. Charge for additional driver starts from £10 per day subject to our insurer's approval.

Age and Licence Restrictions:

Prices are based on drivers being aged 21 to 70 years of age. All drivers must have held a full licence for a minimum of two years, must have no more than 3 current points on their licence and are subject to approval on completion of Signature Van Hire Ltd. insurance proposal form. Any convictions for drink or drug driving, dangerous or careless driving within the past 5 years will not be accepted. Overseas licenses are accepted subject to the above conditions. Drivers must not have been involved in an accident in the past 3 years and must not have been convicted of motoring offences in categories CU/IN/LC/MS/PC/PL/SP/TS in the last 3 years. We have the right to refuse any driver on production of a licence that does not comply with our insurance policy. Please note it may still be possible to hire if you are over 25 and have up to 6 penalty points, please fill out an enquiry form and we will notify you if we can accept you to drive, there may be an additional cost for insurance for special cases. Other cases can be considered, please forward all of your details and we will give an insurance quote if possible. With exception to 'Self Insurance' please ask for more details. All hires and cancellations are subject these terms and conditions and it is deemed that you have read and understood them before making a booking.

Booking, Cancellation and No show Policy:

We require payment details for all bookings.

Bookings are only confirmed when paid for in full.

Cancellations due to the hirer not meeting the terms and conditions set out here are the responsibility of the hirer. Signature Van Hire Ltd. assumes no liability what so ever unless stated otherwise.

If your travel plans change, you may normally cancel your booking free of charge anytime up until 24 hours before your rental is due to start except rentals commencing on a Monday which require 72 hours' notice of cancellation.

If you fail to pick up your van on the day your rental is due to start, or do not cancel with more than 24 hours' notice prior to the time it is due to start, you will be required to pay at least £35 which will be charged to your credit or debit card to compensate us for having held the van for you without any rental transaction taking place. Payments with credit card may be subject to a 3% surcharge – 5% for AMEX.

Excess & Security Deposit:

The security deposit is held (A) As a security bond (B) As payments towards any mechanical damage which is not covered by our Insurers, e.g., tyres, wheels, clutch, gearbox, which was sustained during the hire period; excluding normal wear and tear, due to misuse and abuse. (C) As an insurance excess against any accidental damage or loss caused to the vehicle by a third party or the hirer. The hirer is liable for the amount shown as Insurance Excess. (D) To cover additional charges incurred during hire for excess mileage and, or, fuel reimbursement charges. (E) As payment towards inconvenience caused and losses incurred in relation to police involvement/arrest which results in the car being confiscated or compounded and or being stopped for driving recklessly or dangerously.

The Excess Security Deposit is as per the tariff. The security deposit can be held against a major credit / debit card and will be refunded immediately after the hire (subject to terms listed) so you do not incur any charges. The security bond can be reduced by taking out our CDW option; at an agreed amount dependant on vehicle category per hire or per week, subject to approval by Signature Van Hire Ltd. The security bond will only ever be held in full when damages are greater than the security bond or damages to the vehicle result in an insurance claim. Criminal prosecution or involvement of authorities will also result in loss of the security bond. Confiscation/compounding or theft of vehicle will result in increased liability to the value of up to double of the Insurance Excess for the vehicle as outlined on the hire documents. In all other instances the cost of the damage only will be deducted.

Liability:

Signature Van Hire Ltd. liability is limited to a refund of the hire charge. No consequential loss liability will be covered. Van hire may be cancelled or re-arranged if:

A: The weather is deemed inclement and therefore not suitable for hire by Signature Van Hire, a suitable replacement date will be arranged or your hire refunded in full.

B: There is a mechanical breakdown of the Van/unforeseeable circumstances. If this occurs and it is feasible to offer an alternative Van for the hire we will do so. Should no another vehicle be available of a similar type/group of Van or if you choose to not have the replacement offered we will either re-arrange the hire for another date. Signature Van Hire Ltd. accepts no responsibility or liability for cancellations under these conditions.

C: Signature Van Hire Ltd. retain the right to refuse hire of our vehicles to any one we deem unsuitable for hire or whom we feel does not fit our criteria for hire or if the hirer's age or licence details do not comply with our terms as set out herein.

Use of Vehicle:

The hirer may use the vehicle for the purpose of their business and for social domestic and pleasure purposes. The vehicles may not be used for any purposes for which they are not expressly designed. Further, the hirer will not use or permit the vehicles to be used for hire, driving tuition, towing, racing, or for any illegal purpose whatsoever.

Allowing a non-insured driver to drive our vehicle will result in the loss of your Insurance Excess; Signature Van Hire Ltd. will also view this as theft of the vehicle and will prosecute without exception in all cases as theft.

Fuel:

You will be provided with a full tank of fuel and the vehicle must be returned with a full tank. If, however, this is not the case any reimbursement for fuel will be charged at the pump price, plus £25 administration charge.

Overseas Travel:

Please note none of our Vans may be taken out of the UK without express written permission. Ireland (Eire) is not part of the UK; our Vans are also excluded from Northern Ireland, the Channel Islands and the Isle of Wight unless by prior arrangement.

Hours of Hire:

Standard 3 day weekend hire covers from Friday (3.30pm - 5pm) to Monday (8-9am).

Standard 2 day midweek hire covers from Monday (10am) to Friday (10am). Minimum hire terms are 3 days over a weekend and 2 days midweek. Other hours may be available please call for details.

Mileage Allowance / Excess Mileage and Late Return Charges:

The mileage allowance is, 100 miles per day allowance to utilise over hire period. So 200 miles for standard 2 day midweek hire, 250 miles for standard 3 day weekend and 100 miles per day on 7 days plus up to 28 days where they are limited to 2000 miles per 28 days. Excess mileage is as per the current Tariff. Returning the van late up to 1 hour will incur an additional half days charge anything later will be charged at 1 days hire.

ID:

Driving licence and DVLA Licence Check Code needs to be provided to Signature Van Hire Ltd. before hire can commence for all named drivers. Also a photo in the form of a Passport and 2 x utility bill or credit card statement must also be produced as confirmation of ID, along with card/s used for payment. These can be sent by registered mail to our offices, they will be photocopied and returned by registered mail, photocopies are acceptable BUT the originals must be produced on the day of hire, failure to do so would cancel the hire. If upon delivery these documents have not been received or viewed by Signature Van Hire Ltd. the hire will be cancelled and our cancellation policy will apply.

Damage / Wear and Tear:

All damage to our Vans whilst in the custody of the hirer however they arise will be the responsibility of the hirer and Signature Van Hire Ltd. will charge for the cost of the repairs against the Insurance Excess against the hire up to the value of the Insurance Excess. If requested Signature Van Hire Ltd. will provide a quotation for the works from a repair specialist. Any excess wear to the van's tyres will be charged at a pro rata rate for the cost of replacing the tyres, Signature Van Hire Ltd. will provide details of these charges should they apply. These charges also extend to unreasonable wear and tear on any other part of the car. Vehicles are only fully inspected once returned to our premises, this is due to dirty vehicles / bad light which hamper a full inspection at the client's address, any damage discovered once we have cleaned the vehicle will then be charged, Signature Van Hire Ltd. are not limited to noting the damage at the time of pickup or return of the vehicle for the reasons set out in this clause.

Smoking in Vans:

Smoking in our vans is expressly forbidden and will result in the loss of your Security Bond, Signature Van Hire Ltd. may use a machine to determine if the Van has been smoked in, smoking in the van with the window wound down will still show on our machine and will result in the loss of your Security Bond.

Speeding tickets / Parking fines / Road Traffic Acts :

The driver / hirer of the vehicle hereby agrees that he or she shall be liable for all speeding fines and or parking tickets or any other costs or penalties that may be incurred whilst the van is in the possession of the hirer or in relation to the manner in which the hirer / driver has driven the van during the hire period.

This includes any fine or penalty imposed under a fixed penalty notice relating to the hire. The lessor may, in order to avoid further penalties, pay fines and the hirer shall be liable to reimburse the lessor for the amount together with a £35.00 + VAT administration fee.

The lessor will automatically pay the London Congestion Charge on behalf of the hirer whenever the vehicle enters the payment zone. This charge will be reported to the hirer at the end of the hire at a daily rate of £15 plus VAT. This covers the daily charge and a small administration fee and will prevent any late payment charges from being incurred.

In accordance with the Road Traffic Act 1974 sections 1.5 and 1 the hirer shall be liable as owner of the vehicle in respect of:-

A: Any of the following offences which may be committed with respect to that vehicle when it is stationary and when fixed penalty notice is issued being on a road during the hours of darkness without lights or reflectors required by law waiting or being left parked or being loaded or unloaded in a road being used or kept on a public road without the vehicle licence being exhibited on the vehicle in the prescribed manner and the non-payment of the charge made at street parking places and:

B: Any excess charge which may be incurred in pursuance of an order under Section 35 and 36 of the Road Traffic Regulations Act 1967 (Provision of Highways of Parking Places where charges are made).

One Way Rentals :

One way rentals are available please ask for details.